

**INTERNATIONAL ISLAMIC UNIVERSITY MALAYSIA**

**PROCUREMENT APPROVAL FORM**

For office use ONLY	
Researcher	
Project ID	
Vote	
PO No.	



Version No. :	01
Revision No. :	02
Effective Date :	1 <sup>st</sup> March 2012

Requisitioner:  
(Name of K/C/D/I)

Date:

**Classification of items**

Please tick (/) whichever is applicable

ICT Items	<input type="checkbox"/>	(It is compulsory to get recommendation from Director of ITD)
Non- ICT Items	<input type="checkbox"/>	

Item	Type of Material / Service	Qty/ Price	Remarks

**QUOTATIONS :**

No	Name of Suppliers	Price (RM)	Meet Specifications : Please tick (/)		
			Yes	No	
			Yes	No	
			Yes	No	
			Yes	No	

*Note : If space is insufficient, please use attachment*

**RECOMMENDATION**

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**Requested by,**

**Recommended by ,**

.....  
Name :  
Position :  
Date :

.....  
Name :  
Position :  
Date :

**Recommended by ITD,**  
( for ICT related equipment)

**Approved by,**

.....  
Name :  
Position :  
Date :

.....  
Name :  
Position :  
Date :